

Forming and Maintaining a Nonprofit Organization  
Indiana Edition  
A Foundation Group® Guidebook

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**INDIANA COMPLIANCE CHECKLIST**

**FEDERAL FILING REQUIREMENTS**

- 1. IRS FORM 990 FILINGS - due by the 5<sup>th</sup> month and 15<sup>th</sup> day after fiscal year end.**

**Filing Due Date:**

**Location of past filed copies:**

**NOTE: Churches are the only 501(c)(3) organizations that do not have an IRS Form 990 requirement.**

**STATE FILING REQUIREMENTS**

- 2. CHARITABLE SOLICITATIONS – Your state does not have a charitable solicitations filing requirement. However, if you solicit funds in other states you may have filing requirements for those states. If you utilize a Professional Fundraising Counsel or Professional Fundraiser, please inquire your Attorney General’s office for specific guidelines and regulations.**

- 3. CORPORATE REPORT**

**Annually – Your state has an annual filing requirement**

**Due date and year:**

**Location of past filed copies:**

- 4. STATE CORPORATE TAX – Most states recognize the federal Letter of Determination and do not require any additional, state filings in order to be income tax-exempt for state purposes. However, your state has its own recognition requirements.**

**Applied for registration or exemption. Date applied:**

**Registration Certificate Number:**

**Renewal Date Due:**

**Location of original filed copy:**

- 5. STATE SALES TAX EXEMPTION**

**Organization type does not qualify for registration.**

**Applied for registration or exemption. Date applied:**

**Registration Certificate Number:**

**Renewal Date Due:**

**Location of original filed copy:**

**The organization could have additional state and federal filing requirements. This would depend on the type of organization and other factors such as: product sales, employees and independent contractors.**